

# **Prairie du Chien Area School District**

## **Innovation for Success™**

### REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **February 12, 2018** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

#### **I. CALL TO ORDER**

Meeting was called to order by Christine Panka at 6:33 p.m.

#### Present BOE Members:

Lynn O’Kane      Lonnie Achenbach  
Cassie Hubanks    Christine Panka  
Duane Rogers      Nick Gilberts  
Kyle Kozelka

#### **II. PLEDGE OF ALLEGIANCE**

#### **III. ADOPTION OF AGENDA**

Motion by Gilberts and seconded by Kozelka to accept Agenda. Passed unanimously with all in favor.

#### **IV. SPECIAL GUEST SPEAKERS**

- A. Presentation by High School Staff to discuss testing results and programming -  
Tabled to a later meeting date

#### **V. CONSENT AGENDA ITEMS**

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

##### **A. Approval of Payment**

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

##### **B. Approval of Minutes**

1. 01.03.2018 Arts Advisory Committee Meeting
2. 01.08.2018 Finance Committee Meeting

3. 01.08.2018 Regular Board Meeting
4. 01.22.2018 Building and Grounds & Policy Committee Meeting
5. 01.23.2018 Arts Advisory Committee Meeting
6. 01.26.2018 Special Meeting
7. 01.29.2018 Special Meeting

C. Personnel

1. Resignation
  - a) Hope Scheeler-6th grade Girls Basketball Coach
  - b) Eric Amweg(at end of school year)- Music Teacher
2. Approval
  - a) Cory Koenig- HS Assistant Varsity Football Coach
  - b) Taylor Lawrence-BAK Teacher's Aide
  - c) Taegan Lynch-Gillitzer-BAK Teacher's Aide
  - d) Wanda Nettesheim- Substitute Teacher
  - e) Lindsay Copsey- HS Assistant Girls Soccer Coach
  - f) Elizabeth Stark-Substitute Teacher's Aide
  - g) Barbara Loofbourrow-Substitute Teacher's Aide
  - h) Erica Hager-Substitute Teacher's Aide

D. Youth Options (if any)

Motion by Kozelka and seconded by Hubanks to pass Consent Agenda. Passed unanimously with all in favor.

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

A. Upcoming Meetings and Board Items

1. 02.26.18 Building and Grounds & Policy Committee Meeting 5:00 p.m.  
High School Library Conference Room
2. 03.12.18 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
3. 03.12.18 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
4. 03.26.18 Building and Grounds & Policy Committee Meeting 5:00 p.m.  
High School Library Conference Room

B. Information Items

1. 2/21/2018-2/22/2018 Legal and Human Resource Conference, Wisconsin Dells
2. 4/7/18-4/9/18 WASB-NSBA Convention; San Antonio, TX

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation:

## Construction Updates

- o Auditorium rigging, AV rack placements, color matching for acoustical panels
- o Lighting in the Gallery
- o Gymnasium at HS: baskets installed, flooring to begin end of February
- o Bluff View Gymnasium: all concrete pouring for the floor is completed
- o Bluff View: should have turnover of the Technology Education Shop by April to use this school year
- o Some drywall ceiling concerns at BAK, will correct with contractor

## Work with Admin Team on Staffing for High Needs Students

- o Administration has done an evaluation and analysis of our alternative education placements
- o Planning for ID and Autism services will be discussed at the administrative level later in February for 2018-19 programming needs

## Media and Marketing

- o Radio Ads with WPRE (Students and Testimonials)
- o Ads in the Newspaper

## Met with Arts Advisory Committee

- o Discussed Ondekoza Scheduling
- o Survey to Community on the Arts

## Met with Staff and Administration on 2018-19 School Calendar

- o Looking to use teacher workdays at the beginning and end of the year for required Training
- o Plans to tour EPIC with middle and high school staff

## Strategic Planning with Administration and School Board

- o Request to move the meeting to Wednesday, March 7, 2018 to dedicate our full attention and staff to this process
- o Need to have a 5 year-out plan for facilities and for instruction

## B. Community Connections and Celebrations

1. Blackhawk Motors Ford Drive 4 Your School Fundraiser-Donation to various HS Clubs
2. Hardee's Reading Counts Fundraiser-Feb. 3, 2018
3. Hardee's YBA Fundraiser-Feb.10, 2018
4. 3M Sponsoring a grant for our Modern Manufacturing Class: \$63,000 in modular equipment
5. 3M sponsored a Community Connection with District Staff/3M Employees on PFLAG Training-Jan. 22, 2018
6. 3M employees took our Math Students up to LaCrosse Mathcounts Competition (took 3rd place)
7. WIAA Wrestling Regionals-Feb 10, 2018 (1st time in our history)
8. WIAA Girls Basketball Division 5 Sectional Host-March 1, 2018

IX. OLD BUSINESS (action if appropriate)

X. NEW BUSINESS (action if appropriate)

- A. Any items removed from Consent Agenda for further discussion: None
- B. BAK Professional Development Request - Teachers College, Units of Study  
Discussion and presentation on Teacher College Writing Professional Development. Potential Cost of \$10,500.

Motion by Gilberts and seconded by Hubanks. Passed 5-2 (Achenbach and Rogers opposed)

- C. WI DPI Proclamations : Read into record by Panka
  1. Career and Technical Education Month, Feb 1-28, 2018
  2. SkillsUSA Week, Feb 4-10, 2018
  3. Future Business Leaders Week, Feb 4-10, 2018
  4. Family, Career, and Community Leaders of America Week, Feb 12-16, 2018
  5. Future Farmers of America Week, Feb 18-24, 2018
  6. National Breakfast Week, March 5-9, 2018
- D. Focus on Energy Reimbursement  
\$5,830 for changes into LED for building project
- E. Discussion of Athletic Program Costs  
Historical look at cost per sport and per participant. Informational Item
- F. High School Course Changes 2018-19  
Mr. Banasik presented on a change in the catalog to allow students not to take AP Humanities.
- G. Approval of 2018-19 School Year Calendar

Motion by O'Kane and second by Gilberts. Passed unanimously with all in favor. Board would like multiple options for 2019-20 calendar with 180 student contact days.

#### H. Staff Retirement Notifications:

Motion by Achenbach and seconded by Kozelka to issue retirement notifications. Passed unanimously with all in favor.

#### I. Approval of Management 2017-2018 Contracts

Motion by Achenbach and seconded by O'Kane to approve 1.5% for Management Level increase in wages. Passed unanimously with all in favor.

#### J. Approval of Prairie du Chien Arts Director, Job Description and Posting of Position:

Table until details on partnership with Driftless Development worked out.

#### K. Grants & Donations read into record and approved (if any)

1. Culvers-"Good character custard scoop coupons" for BAK students

2. 3M Donation of Noise Cancellation Headphones
- L. Student Travel (if any)
- M. Committee Meeting Reports by Board members (action if appropriate)
  1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan
  2. Building and Grounds & Policy Committee
  3. Finance
  4. Legislative Advocacy
  5. Arts Advisory Committee
    - a.) Ondekoza--Arts Midwest World Fest Artist Residency Feb. 18th-24th
      - i.) Welcome Reception at Cafe Hope Sun., Feb 18th @ 7 p.m.
      - ii.) Public Concert Sat., Feb. 24th @ 7 p.m. HS Little Theater
      - iii.) Public Sneak Peek of new auditorium Sat., Feb. 24th @ 6 p.m.  
--will conclude at 6:45 p.m. for timely start of concert.
- N. Parking Lot (Items for future agenda):  
Naming of Fields and Facilities

**XI. CLOSED SESSION:**

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi –judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

Motion by Kozelka and seconded by Gilberts to go into closed session at 7:55 p.m.  
Passed unanimously with all in favor.

Present BOE Members:

YES: Lynn O’Kane

YES: Lonnie Achenbach

YES: Cassie Hubanks

YES: Christine Panka

YES: Duane Rogers

YES: Nick Gilberts

YES: Kyle Kozelka

A. Athletic Code Appeal

B. Staff Non-renewal/Layoff Considerations

**XII. RETURN TO OPEN SESSION**

Motion by Hubanks and seconded by Panka to return to open session at 8:06 p.m.  
Passed unanimously with all in favor.

**XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).  
None**

**XIV. ADJOURNMENT**

Motion by Kozelka and seconded by O’Kane to adjourn meeting at 8:07 p.m. Passed  
unanimously with all in favor. Meeting Adjourned.



President

Notes taken by Robert Smudde